

Declaration of consent regarding the collection and processing of data by Magdeburg-Stendal University of Applied Sciences, International Office (Erasmus+ Programme)

The following personal data is collected and processed for support within the framework of the Erasmus+ Programme:

- all of the data provided by you in the registration form and in the subsequent steps in the online mobility portal, specifically: your last name(s), first name(s), date of birth, gender, nationality, enrolment number, email address, postal addresses, if applicable information on health and social circumstances, study programme, semester number, examination results and bank details

by

- the International Office
- the responsible person(s) at the department
- the budgeting department (only name(s), first name(s), address, bank details and amount of Erasmus grant)
- the examination office (only name(s), first name(s), study programme, information on study period abroad and examination results)

of Magdeburg-Stendal University of Applied Sciences.

Furthermore, the following data:

- all of the above-mentioned data, except for: enrolment number, bank details, addresses
- and in addition: the amount of the Erasmus grant according to the Grant Agreement in case of financial funding

among others via the online tool of the European Commission, will be passed on to

- the National Erasmus Agency of Germany in the DAAD
- and to the European Commission

and processed and used by them for the following purposes:

- implementation and monitoring of the agreement by Magdeburg-Stendal University of Applied Sciences, the National Erasmus Agency of Germany (NA DAAD) and the European Commission, without prejudice to the possibility of passing on the data to the authorities responsible for inspection and auditing in accordance with EU law (European Court of Auditors and the European Anti-Fraud Office (OLAF))
- if applicable, application for real cost funding in case of special needs
- if applicable, assessment of cases of force majeure

Furthermore, the following data:

- all of the above mentioned data except for: enrolment number, bank details, addresses, examination results

will be passed on, partly via the Erasmus without Paper Network, to the host institution for the purpose of preparing and implementing the study period abroad.

The data will be saved in the database and documents of the International Office at Magdeburg-Stendal University of Applied Sciences in accordance with the Erasmus Programme guidelines for at least 5 years (compulsory retention requirement), for the purposes of providing information at a later date (e.g., issuing certificates of participation in the programme), however, as a rule for 10 years, and may only be accessed by authorised persons. Once the purposes for the collection and storage cease to apply, the data will be deleted.

If, following initial registration, the personal details are not completed in the mobility portal, they will be deleted after the closing date for receiving applications to the programme, or at the latest after 6 months.

Users' Rights:

The student is entitled to revoke this declaration of consent at any time without giving a reason, effective from that point forward.

Furthermore, the collected data may be corrected or deleted, or the type of data held may be restricted where necessary.

On request, detailed information on the extent of the data collection undertaken may be obtained from the address below.

The undersigned may also request that the data held about them be transmitted to a third party, should they wish.

In the event of a breach of privacy, a complaint may be made to the regulatory authority.

Voluntariness / Consequences of not-agreeing

Granting permission for your data to be collected is voluntary. The student is entitled not to approve this declaration of consent. **As the collection and processing of data is essential for the purposes mentioned above, in this case the relevant services may subsequently not be used.**

Contact:

Hochschule Magdeburg-Stendal
International Office
Breitscheidstrasse 2
D-39114 Magdeburg
email: international@hs-magdeburg.de

Responsible data protection officer:

Prof. Dr. Holger Schanz
Breitscheidstrasse 2
D-39114 Magdeburg
E-mail: holger.schanz@h2.de,
Tel: +49 (0)391 886 4317
<http://www.h2.de/dsg>

Responsible Regulatory Authority

Landesbeauftragte für Datenschutz und Informationsfreiheit Sachsen-Anhalt
Postfach 19 47
39009 Magdeburg

Consent of the person concerned:

Ticking the relevant check-box in the online mobility portal, I grant my **consent** to the processing, storage and use of the above-mentioned personal data **pursuant to Article 6 (1) (a) of the GDPR**. I understand that I may revoke this consent at any time without providing reasons, effective from that point forward. **I understand that if I withdraw my consent, I will no longer be able to participate in or receive funding from the Erasmus+ Programme.**

I hereby declare that I have been informed of my rights.

Please also note that this declaration once received - be it in writing or electronically - must be documented by the responsible authority (e.g., by logfile) in order for it to comply with its obligation to provide proof.